

Family Promise of Bryan – College Station Hospitality Code

1. **It's nice to hear your name**, so learn the names of our guests.
2. **Labeling people creates invisible barriers.** Remember that guests are guests, not “the homeless.” Labeling – whether spoken, or printed on a posted sign – creates divisions and can foster an “us” and “them” syndrome.
3. **Personal questions can be tough to answer**, so don't put guests in awkward positions by asking personal questions. If guests need to talk, give them the chance, but don't pry.
4. **We all like to keep some things to ourselves.** All information about guests is confidential. Don't discuss guest's situations with other people.
5. **Everyone can use a little privacy.** Our houses of worship become temporary homes for our guests. Knock before entering a guest's room.
6. **Sometimes we need to spend time alone.** Respect guests' needs for quiet times alone or with family.
7. **We all have bad days.** Depression, sadness, and hopelessness may come. Allow the guests the space to deal with their emotions. Be prepared to forgive outbursts and ungratefulness without judging guests.
8. **We understand and care for our children.** Allow guests to do the same. Avoid contradicting guests' instructions to their children. Always ask parents' permission before giving things to children.
9. **Parents need a break.** Offer to tutor, play with and plan activities for interested children while their parents take a break.
10. **Adult guests should be treated like adults.** Although our guests are in situations that may make them temporarily dependent on others, remember that they are adults who are capable of making their own decisions.

*“And the King will answer and say to them,
“Assuredly, I say to you, inasmuch as you did it to one of the least of these My brethren, you did it to Me.”
Matthew 25:41 NKJ*

Family Promise of Bryan – College Station

1806 Wilde Oak Circle

Bryan, TX 77802-3432

(979)268-4309

familypromisebcs@gmail.com

Volunteer Information / Background Check

First, Middle, and Last Name: _____ Date: _____

Spouse Name: _____

Address: _____ City: _____ Zip: _____

Phone (w): _____ (h): _____ (c): _____ Email: _____

Previous Addresses:

Number	Street	Apartment No.

City	State	Zip	County

Church Affiliation (optional): _____

Occupation: _____ Employer: _____

Current job responsibilities and schedule: _____

Previous work experience: _____

Previous volunteer experience: _____

Special interests, hobbies, and skills: _____

I am able to serve _____ hours per week. Availability - Day of the week: _____

Day Hours: _____ Evening Hours: _____ Weekend Hours: _____

Date of Birth: _____

Place of Birth: _____ Ethnicity: _____

Reference

Name: _____

Address: _____ City: _____ Zip: _____

Phone (w): _____ (h): _____ (c): _____

Relationship to Reference: _____

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Authorization & Release for Background Check

I hereby give my permission for Family Promise of Bryan – College Station to obtain information relating to my criminal history record. The criminal history record, as received from the reporting agencies, may include arrest and conviction data as well as plea bargains and deferred adjudications and delinquent conduct as committed as a juvenile. I understand that this information will be used, in part, to determine eligibility for an employment/volunteer position with Family Promise of Bryan – College Station. I also understand that as long as I remain an employee or volunteer here, the criminal history records check may be repeated at any time. I understand that I will have an opportunity to review the criminal history as received by Family Promise of Bryan – College Station and that a procedure is available for clarification if I dispute the record as received. I also understand that the criminal history could contain information presumed to be expunged.

I, the undersigned, do, for myself, my heirs, executors and administrators, hereby remise, release and forever discharge and agree to indemnify Family Promise of Bryan – College Station and each of its officers, directors, employees and agents and hold them harmless from and against any and all causes of actions, suits, liabilities, costs, debts and sums of money, claims and demands whatsoever (including claims for negligence, gross negligence, and/or strict liability of the site with information) and any and all related attorneys’ fees, court costs and other expenses resulting from the investigation of my background in connection with my application to become a volunteer/staff member.

Applicant Signature

Date

Printed Name

Part III:

Your honest answers to the following questions will assure our guests and families of the finest care we can provide. If you prefer, you may choose to discuss your answers with the Director rather than using this form.

- 1. Have you ever been subject to any disciplinary action, complaint, or allegations that you violated any employer’s or any organization’s policy concerning sexual misconduct?

If yes, please explain: _____

- 2. Have you ever been convicted of or pled guilty to a crime, either a misdemeanor or a felony (including but not limited to drug-related charges, child abuse, other crimes of violence, theft, or motor vehicle violations)?

If yes, please explain: _____

- 3. Is there any fact or circumstance involving you or your background that would call into question your being entrusted with the supervision, guidance, and care of young people?

If yes, please explain: _____
